

# Admissions Policy (Year 12) for September 2022

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<b>Governor Committee</b>	Full Governing Body
<b>SLT Member Responsible</b>	Assistant Headteacher (BAL)

## Admissions at Year 12 to Post-16

1. Admission to the Sixth Form will be in the following order of priority:-
  - a. Students in Year 11 at The Brooksbank School Sports College
  - b. Students from other schools.
2. Although students on roll in Year 11 at The Brooksbank School Sports College have a guaranteed place subject to satisfactory qualifications for the course for which they have applied, they are required to make an application to the Sixth Form, which will be regarded as a statement of intent with regard to subject choice.
3. Students from other schools will be required to complete an application form and submit it by the published deadline.
4. The entry requirements for admission to the Sixth Form shall be the same for all students regardless of where they studied during Year 11.
5. All applicants will be required to take part in an information, advice and guidance interview prior to admission.
6. Offers of places to external applicants following interview will be provisional subject to entry requirements being met and receipt of a satisfactory school reference and, if necessary, implementation of oversubscription criteria.
7. Students will be admitted into the Sixth Form at the start of the Autumn Term in each school year.
8. The admission number for students entering the 6<sup>th</sup> Form from other schools shall be no more than 60.

### Minimum Entry Requirements

In order to commence a Level 3 academic programme of study, students require a minimum of five GCSE grades 9-4 (or equivalent). These must include a Grade 4 and 5 in English and Maths (either way round but higher grade must support subject choices).

To study a Level 3 vocational study programme requires a minimum of five GCSE grades 9-4 including English Language at Grade 4. In addition, some subjects have specific entry requirements, which are listed in the Sixth Form Prospectus. The school reserves the right to consider all applicants on an individual basis at interview.

In order to access a Level 2 programme of study, students must have a minimum of five GCSE grades 9-3 (or equivalent) at GCSE. Again, the school reserves the right to consider all applicants on an individual basis at interview.

### **Oversubscription criteria**

Where the number of eligible external applicants for a course of study exceeds the places available then admission will be determined in accordance with the following priority of admission criteria:-

1. Students who are in public care (a child who is looked after by the local authority in accordance with Section 22 of the Children's Act 1989. This includes children who ceased to be looked after because they were adopted or became subject to a child arrangement or special guardianship order within the regulations set out by the School Admission Code (September 2015)).
2. Students who have a brother or sister attending the school at the time of their admission.
3. Students will then be admitted in the order of proximity of their home address to the school. Distance will be calculated using a straight line measurement from the pupil's home to the closest **designated** school gate.

### **Appeals**

1. Any student refused the offer of a place in the Sixth Form has the right of appeal.
2. Appeals will be conducted in accordance with the procedures set out in the Schools Admissions Code and the Schools Admissions Appeals Code. Details about the appeals process can be obtained from the school.

### **False Information**

Where the school has made the offer of a place in the Sixth Form on the basis of a fraudulent or intentionally misleading application that has effectively denied a place in the Sixth Form to a student with a stronger claim, the offer of a place will be withdrawn.

### **Late Applications and Transfers**

1. Late applications will be considered up to the end of the second week of the Autumn Term.
2. Where an application is received on behalf of a student who has moved into the area during the year, it will be considered in accordance with the paragraphs above on Minimum Entry Requirements and Oversubscription Criteria.

The oversubscription criteria and the right of an appeal will also apply to late applications and transfer.