

Outbreak management plan

The Brooksbank School

Outbreak threshold definition

Current [Department for Education guidance](#) states that extra action should only be considered when either of the below thresholds is met:

- 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period
or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

If the above thresholds are met the following measure will be taken:

Public Health Advice	Setting Action	Mitigations to minimise impact on education	Setting Lead & Deputy
Testing	In the event of an outbreak we will also seek public health advice from a director of public	If recommended, we will increase the use of home testing by pupils and staff. If	Director of Finance & Resources

Public Health Advice	Setting Action	Mitigations to minimise impact on education	Setting Lead & Deputy
	health or health protection team.	advised we may hold onsite testing for staff and students.	
Reinforce hand and respiratory hygiene measures	Issue reminder email on importance of hand and respiratory hygiene measures	Not applicable	Director of Finance & Resources
Consider whether any activities could take place outdoors, including exercise, assemblies, or classes	In the event of an outbreak run PE lessons outdoors and suspend assemblies	Aim to minimise disruption to learning	Headteacher
Increase ventilation indoors	In the event of an outbreak ensure windows and doors in classrooms are opened where appropriate	Not applicable	Director of Finance & Resources
Use of staffrooms	Ensure social distancing within staffrooms	Not applicable	Director of Finance & Resources
Enhanced cleaning focussing on touch points and any shared equipment	Ongoing cleaning regime for touch point and shared equipment	Not applicable	Director of Finance & Resources
Strengthened communications to encourage staff/students to undertake twice weekly LFD testing	The school will follow guidance with regards to testing and issue communication reminders in the event of an outbreak	Not applicable	Headteacher
Encourage staff to undertake more frequent LFD testing	The school will follow guidance with regards to testing and issue communication reminders in the event of an outbreak	Not applicable	Headteacher
Reintroduction of 'bubbles' and limit mixing	In the event of an outbreak consider reintroduction of bubbles for Year groups	This should not lead to material impact on education	Headteacher
Reintroduction of face coverings in communal areas (for staff and students in secondary / post 16, and staff in primary)	The school will reintroduce face coverings if there is an outbreak	Aim to minimise disruption to learning	Headteacher

Public Health Advice	Setting Action	Mitigations to minimise impact on education	Setting Lead & Deputy
Reintroduction of face coverings in classrooms (secondary / post 16 only)	The school will reintroduce face coverings if there is an outbreak	Students who were exempt from using face coverings will continue to do so if this impacts on their education	Headteacher
Cessation of educational residential visits	Residential visits will be suspended if there is an outbreak in a year group	Will only be suspended following guidance from Local Authority	Headteacher
Cessation of educational day visits	Day visits will be suspended if there is an outbreak in a year group	Will only be suspended following guidance from Local Authority	Headteacher
Cessation of open days and/or transition or taster days	Open days/transition or taster days will be suspended if there is an outbreak	Will only be suspended following guidance from Local Authority	Headteacher
Close to visitors and non-essential external services	Ensure that visitors socially distance and wear face masks in the event of an outbreak	Not applicable	Director of Finance & Resources
No parental attendance on site	Visits will be suspended in the event of an outbreak	Will only be suspended following guidance from Local Authority	Headteacher
No live performances on site	Live performances to be suspended if there is an outbreak	Will only suspend following guidance from Local Authority	Headteacher
Reintroduction of shielding for clinically extremely vulnerable children and staff	We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the shielded patient list (SPL).	We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.	Headteacher
Closure of year group or school	In the event of an outbreak we will also seek public health advice from a director of public health or health protection team.	If advised we will close a year group or school if case numbers warrant this.	Headteacher

Approved by	Review date	Next review
Andrew Taylor	31 August 2021	30 September 2021
Headteacher		